

**Guidelines of the University of Passau
on the award of grants to promote the publication of doctoral and
postdoctoral theses [*Habilitationsschriften*]**

Publication grant

**in accordance with the Resolution of the University Executive of 29 July 2013
as amended on 18 December 2019**

Preamble

The University of Passau promotes the publication of excellent qualifying theses by awarding a publication grant. In this way, the University honours the wish of early career researchers for appropriate acknowledgment of the different publication cultures concerning doctoral and postdoctoral theses in the various academic disciplines.

1. General information

The University of Passau decides on the award of grants from the university budget to promote the publication of doctoral and postdoctoral theses in accordance with the following guidelines.

2. Eligibility

2.1. Applications are accepted from members of the University of Passau; applicants must predominantly have been a member of the University during the period of writing of the doctoral or postdoctoral thesis.

2.2. Publications eligible for the grant are:

2.2.1. doctoral theses accepted by the University of Passau and awarded the highest grade at the University and

2.2.2. postdoctoral theses accepted by the University of Passau

3. Calculation and amount of the grant

3.1. The grant includes:

3.1.1. publication costs not covered through other funds and/or

3.1.2. editing costs not covered through other funds if the thesis is to be published in a language other than the applicant's native language,

up to a maximum amount of EUR 1,500.

3.2. Applicants must furnish the publishing contract and publisher's invoice as proof of publication costs. Proof of editing costs must be provided by submitting the invoice.

4. Procedure

4.1. Applications should be sent to the Graduate Centre office.

4.2. The application must contain the applicant's details, the title under which the thesis is to be published and the grant amount applied for.

The application must be accompanied by:

4.2.1. confirmation that the applicant was predominantly a member of the University of Passau during the period in which the doctoral or postdoctoral thesis was written.

4.2.2. for doctoral theses: proof that the thesis was awarded the highest grade.

4.2.3. for postdoctoral theses: appropriate preliminary certificate or habilitation certificate.

4.3. Applications are not bound by any deadline. However, the publishing contract and the publishing invoice in accordance with Section 3.2 must be submitted no later than three months after invoicing by the publisher and/or the editor.

4.4. In cases that do not require a scientific or academic grade, the management of the Graduate Centre decides on the award and the amount of a grant within the limits of the available budget. In other cases, the members of the Graduate Centre's academic board shall decide. If a member of the academic board submits an application themselves or if a person supervised by them submits an application, this member shall not take part in the decision.

5. Commitment of the applicant

5.1. The grant from the University of Passau is to be used on a secondary basis. All other grants and funding have to be used for financing before this publication grant. The applicant is obliged to report other earmarked funding without being asked to do so.

5.2. The applicant will include the following notice in the credits of the publication, e.g. on the back of the title page or in another usual place:

“Published with financial support from the University of Passau.”

5.3. The use of a publication grant requires compliance with the “Guidelines of the University of Passau for the Ascertainment of Good Research Practice and for the Investigation of Alleged Academic Misconduct”, as amended.

6. Transition rule

These rules apply to applications as of 19 December 2019.